



**Planning & Development Services Department**  
City of Frisco, Texas

## **Memorandum**

**To:** Honorable Mayor Maso and the Frisco City Council

**Cc:** George A. Purefoy, City Manager

**From:** John Lettelleir, AICP, Director of Planning & Development

**Date:** 12/08/2008

**Agenda Caption:** Planning & Development Services Activities  
for the Month of November 2008

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### **Projects**

Clean Air Ordinance – We received no complaints against asphalt plants in November. APAC closed for business until January 2009 due to slow demand.

Frisco Assistant Code Team (FACT) – There was only one (1) violation for the month (tree limbs) turned in with that violation being self abated without Code Enforcement's involvement.

Abandon Builder Lots (Buescher Homes) – There are only 47 lots remaining to have ownership transferred. Mowing is completed for the season and will resume in March 2009, if necessary.

Development Agreements – Staff continues to work on four agreements:

- ☐ Hanover Development
- ☐ Hills of Kingswood Development
- ☐ Stonewater Crossing
- ☐ Datta Yoga Center

New Subdivision Ordinance – The Sefko Planning Group of Freese & Nichols is working on the final draft to review with the technical committee. Staff anticipates meeting with the technical committee either in January or February 2009.

Comprehensive Zoning Ordinance (CZO) RFQ - Staff prepared the recommendation and contract for Freese & Nichols, Inc. as the consultant for the

update of the CZO which was approved at City Council's December 2, 2008 meeting. In addition, staff compiled applications for the 23 member Ad Hoc Committee to assist in the update. The Committee was appointed by City Council at their December 2, 2008 meeting.

Sustainability Series – Staff has continued the series of presentations and discussions in November of what makes a community sustainable with the Planning & Zoning Commission.

### **City Council Requested Items**

Not applicable for November.

### **Training**

In November, staff attended the following training sessions:

- ☐ Urban Wildlife Seminar
- ☐ Community Health Assessments Webinar
- ☐ TrakIt software
- ☐ Irrigation Inspection
- ☐ Time keeping software
- ☐ ICC Residential Electrical
- ☐ ICC Energy Commercial
- ☐ Basic Code Enforcement

### **Statistics**

#### **Building Permit Report Summary for November:**

Building Permits	November 2008	November 2007	08-09 Fiscal Year	07-08 Fiscal Year
Single Family	39 (69% ↓)	125	108 (62% ↓)	287
Commercial	18 (25 % ↓)	24	57 (2% ↓)	58

Supporting Documents Attached:

- ☐ Permit Activity
- ☐ Annual Residential – Calendar Permits Issued
- ☐ Annual Commercial – Calendar Permits Issued
- ☐ Annual Sign Permits Issued
- ☐ Annual Pool Permits Issued
- ☐ Annual Health Permits Issued
- ☐ Annual Permit to Operate Permit Issued – Public & Semi-Public Pools
- ☐ Inspections per Month by Year
- ☐ Annual Commercial Permit Valuation Totals

Note: Contact Steve Covington, Chief Building Official at (972) 292-5330 if you have questions.

**Code Enforcement & Animal Control Activity Summary for November:**

Calls	November 2008	November 2007
Code Enforcement	163 (5% ↓)	172
Animal Control	389 (20% ↓)	489

Supporting Documents Attached:

- |   |  |
|---|--|
| <input type="checkbox"/> Code Enforcement – Open Case Count Total (Fiscal Year) | <input type="checkbox"/> Animal Control Activity Report                  |
| <input type="checkbox"/> Code Enforcement – Open Cases (Calendar Year)          | <input type="checkbox"/> Animal Control Activity Summary                 |
| <input type="checkbox"/> Animal Control – Open Case Count Totals (Fiscal Year)  | <input type="checkbox"/> Code Enforcement – Monthly Standard Report 2008 |
| <input type="checkbox"/> Animal Control – Open Cases (Calendar Year)            |  |

Note: Contact Greg Carr, Code Enforcement Division Administrator at (972) 292-5369 if you have questions.

Quadrant Report - Code Enforcement Officers continue to patrol City right of ways and city-owned properties for illegally posted signage, litter & debris, illegal dumping, tall vegetation, and other nuisances. The historical data provided is from the prior Monitoring Ends Statement IV report (chart) for the period December 1, 2007 through November 30, 2008. See supporting documents.

Residential Acreage Memo (RAM) – See supporting documents.

Monthly Applications and Submittals – See supporting documents.

Population Estimate – 102,047 (as of December 1, 2008).

**Miscellaneous**

Robert Thomas was awarded 'Electrical Inspector of the Year' by the Texas Chapter of IAEL during their annual meeting held November 15, 2008.